

CDR Exemption Form

for City of Indianapolis Department of Code Enforcement review use ONLY

Owner/Tenant Name: _____

Project Address: _____, **Suite/floor:** _____

Applicant Information:

Name: _____ Phone (____)____-____, Fax (____)____-____

Business Name: _____ Phone (____)____-____, Fax (____)____-____

Project Information:

Change of Occupancy yes ____ no ____ Existing Occ ____ Proposed Occ ____

New Structure/Addition yes ____ no ____ Additional Sq. Ft. _____

Remodel/Alteration yes ____ no ____ Existing Sq. Ft. _____

Project Description: _____

Will this project include any of the following:

Electrical yes ____ no ____ (Description) _____

Plumbing yes ____ no ____ (Description) _____

HVAC yes ____ no ____ (Description) _____

Based on the work described herein, this project:

____ **is exempt** from plan filing with the IDHS, Building Safety/Services, Plan Review.

Per sec 675 IAC 12-6-4-____-____-____ & 675 IAC 12-6-4-____-____-____

675 IAC 12-6-4-____-____-____ & 675 IAC 12-6-4-____-____-____

____ **is not exempt** from plan filing with the IDHS, Building Safety/Services, Plan Review. Per the following explanation:

And a local building permit will not be issued without a construction design release from:

Indiana Department of Homeland Security
Division of Building Safety/Services, Plan Review
402 W. Washington St., Room E-245
Indianapolis, IN 46204-2739
Phone (317) 232-1431

This project is subject to compliance with all applicable rules and regulations of the State Board of Health, Fire Prevention and Building Safety Commission, local standards and procedures, and local zoning ordinances.

Signature (Applicant) _____ Date _____

Signature (Project Dev. Analyst) _____ Date _____

Signature (Building Code Analyst) _____ Date _____

City of Indianapolis
Department of Code Enforcement
1200 Madison Ave, Suite 100
Indianapolis, IN 46225
(317)327-8700
www.indy.gov/permits